



## GARDEN PLOT ALLOCATION AND APPLICATION PROCESS

1. Any resident of Happy Valley who is 18 years or older may submit an application.
2. The person whose signature appears on the application is considered the primary plot holder and is responsible for ensuring that all rules and processes are followed.
3. One garden plot is permitted per individual, per household or per group.
4. New applications are accepted from February 15<sup>th</sup> thru March 15<sup>th</sup> of each year. Applications must be filled out completely.
5. Previous year's garden plot holders, in good standing, will be eligible for renewal of their garden plot for an additional two years. Renewal applications will be submitted from February 1<sup>st</sup> through February 14<sup>th</sup>. If renewals are not received by February 15<sup>th</sup>, the garden plot will be made available to new applicants.
6. If all garden plots have been assigned, applicants may opt to have their name placed on a "Waiting List". If garden plots become available during the gardening season, waiting list applicants will be notified.
7. The primary plot holder is responsible for the conduct of their "guests" while in the Community Garden.
8. Garden Plots are available in raised beds: 5'x5' or 5' x 10' in size. Applicant may request a specific size or plot, but requests may not be able to be accommodated.

16000 SE Misty Drive, Happy Valley, Oregon 97086-4288  
Telephone: (503) 783-3800 Fax: (503) 658-5174  
[happyvalleyor.gov](http://happyvalleyor.gov)